**\*\*\*SWASHBUCKLE CHILD APPLICATION FORM\*\*\***

We are looking for children aged 5-8 to take part in our popular, pirate-themed CBeebies series, *Swashbuckle*! If you think your child has what it takes to become a Swashbuckler, and take on the pesky pirates to help Gem win her treasure back, then we would love to hear from you!

Please note that selected children will be required to film for one day in February/March 2021 at our studios in BBC Scotland, Pacific Quay. Government guidelines and restrictions with regards to coronavirus are changing regularly, and any filming for our series will be subject to these.

**Application forms (with attached photo) should be submitted by 11am on Monday 30th November 2020 to** **swashbuckle@bbc.co.uk****.** Please make sure that your form is **signed and dated** at the bottom where indicated.

|  |  |
| --- | --- |
| NAME |  |
| AGE  |  |
| DATE OF BIRTH |  |
| NAME OF PARENT/ GUARDIAN |  |
| PARENT/ GUARDIAN CONTACT NUMBER |  |
| PARENT/ GUARDIAN ADDRESSPOSTCODE: |  |
| PARENT/GUARDIAN EMAIL ADDRESS |  |
| SCHOOL CHILD ATTENDS |  |
| SCHOOL CLASS (P2a etc) |  |

Please ask your child to answer the following questions:

|  |  |
| --- | --- |
| What’s your child’s proudest achievement/claim to fame?  |  |
| What are your child’s top 3 favourite things to do? |  |
| What are your child’s favourite things to play inside…and outside? |  |
| Is there anything your child doesn’t like? (e.g. loud noises) |  |

Has your child appeared on any TV programmes before, if yes, please provide details and dates.

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Do you have any relations or connections that are employed by, or work with the BBC? If so, please provide details.

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|  |

***\*Please send a picture of your child as part of the application\****

Thank you for taking the time to fill out this application form. Please email it to **swashbuckle@bbc.co.uk** **no later than 11am on Monday 30th November 2020.** Please note all next stage auditions will take place via zoom.

We cannot guarantee that you will be contacted after submitting an application. If we need any more information or would like to progress your application further, then a member of our team will be in touch **by January 2021.** Thank you and good luck!

**Privacy Notice**

Your trust is very important to us. CPL is committed to protecting the privacy and security of your personal information.

It is important that you read this notice so that you are aware of how and why we are using such information. This privacy notice describes how we collect and use personal information about you during and after your relationship with us, in accordance with data protection law.

You can find additional information in CPL’s [Privacy and Cookies Policy](http://www.bbc.co.uk/usingthebbc/privacy-policy/). Where there is inconsistency between those documents and this notice, this notice shall prevail. Find out more about [information and privacy](https://www.bbc.co.uk/usingthebbc/privacy/).

**What will we collect and how will we use it?**

CPL will collect and process the personal information that you have provided to us about yourself and/or your child. This personal information is your name, address and contact details, and your child’s name and date of birth.

The personal information that you provide will be processed for the purposes of developing and producing the CBeebies show *Swashbuckle.*

CPL is the “data controller” of this information. This means that CPL decides what your personal information is used for, and the ways in which it is processed.

The legal basis on which CPL processes your personal information is on the basis of CPL’s legitimate interests in producing and developing content, as well as administering the production of that content. Where we process your personal information for our legitimate interests, we will carefully consider any impact on you and will not use your personal information where such impact overrides our interests.

Where you choose to provide your child’s personal information and to give your parental or guardian’s consent to CPL using this information, your consent will be the legal basis for the processing of your child’s information. You may withdraw your consent at any time by contacting **swashbuckle@bbc.co.uk**

**Retaining your information**

CPL will keep your contact details above until 30th March 2021. At this time they will be deleted, unless your child has been selected to participate in the Project, in which case you will be contacted separately by us.

**Sharing your information**

We will share information you provide with:

* members of the show’s production team and relevant staff at CPL;

**Your rights and more information**

If you have any questions about how CPL handles your personal information, or you wish to find out about your rights, please visit the [BBC’s Privacy and Cookies Policy](http://www.bbc.co.uk/usingthebbc/privacy-policy/). You will also be able to find out more information about how CPL processes your information and how you can contact CPL’s Data Protection Officer.

If you raise a concern with CPL about the way it has handled your personal information, you are entitled to lodge a concern with a supervisory authority. In the UK, the supervisory authority is the [Information Commissioner’s Office (ICO](https://ico.org.uk/concerns/)).

*Involvement in this programme will depend on obtaining the necessary permissions or licence as required. Applicants must not be employees of, or close relatives of employees of, CPL.*

If successful we will call you and not your child for selection to the next stage. CPL operates a Child Protection Policy and all our staff comply with it.

CPL’s Child Protection Policy can be viewed at: <https://www.bbc.com/aboutthebbc/reports/policies/childprotection>

Your relationship to the child who has made this application: ...............................................................

I confirm that I have given consent for this application to be considered and I am happy for my child to take part.

I confirm that I have read the Privacy Notice above and give consent for the processing of my child’s personal information

I am the child’s parent / guardian (delete as appropriate)

SIGNED: …..................................................... DATE: ................................................... ………………………………………….

*(or type in name above if returning by email)*

NAME OF PARENT/GUARDIAN (print): ..................................................................................................................